

# NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL HOSTELS TRUST®

POST-SRINIVASNAGAR, MANGALURU – 575 025 (D K)

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## TENDER DOCUMENT

Tender Notification No: 6/NITKSH/ Water Dispenser /2023-24/ Supdt.

Date: 28/11/2023

<b>Name of Goods</b>	80 Ltrs Water Dispenser (Hot, Cold and Normal)
<b>Estimated amount put to Tender</b>	₹ 13,60,000.00 (Including GST)
<b>Quantity</b>	17 no's
<b>E M D Amount</b>	₹ 68,000.00
<b>Time for Supply of item</b>	3 Weeks
<b>Last Date for submission of Quotation</b>	19/12/2023 before 3.00 PM
<b>Bid Opening Date</b>	19/12/2023 at 4.00 PM (if possible )
<b>Contact person of TIA for tender query</b>	Professor In-charge, Hostels, Phone: +91-824-2474800, Mob: 6364244536 Email: <a href="mailto:chiefwarden@nitk.edu.in">chiefwarden@nitk.edu.in</a>
<b>Address for Submission of Quotation</b>	NITK Hostel Office, First floor, Sahyadri Hostel Block building, Srinivasnagar, Mangalore – 575025.



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Tender Notification No: 6/NITKSH/ Water Dispenser /2023-24/ Supdt.

Date: 28/11/2023

**NOTICE INVITING TENDER (NIT)**

The sealed Tenders are invited for the following items in **two cover system** (i.e., Technical bid and financial bid) subject to the following terms and conditions, from the reputed manufacturers or its authorised dealers to reach this office on or before the scheduled date and time. The tender (Technical bid) will be opened on the same day if possible in the presence of bidders or their authorized agents who may choose to be present. The financial bid of only such bidders whose technical bid is accepted shall be opened on the same day or later pre-informed date.

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Note: The Institute shall not be responsible for any postal delay due to non-receipt /non-delivery of the bids or due to the wrong addressee.

**Sd/-**

Professor In-charge, Hostels

## **SECTION 1: INSTRUCTION TO BIDDER (ITB)**

### **1. The bid should be submitted in two covers System-Technical Bid and Financial Bid:**

**1.1 Envelope No.1 – Technical Bid:** The agencies should give details of their technical soundness and provide a list of customers of previous supply of similar items to Universities, Institutes or Government Departments/ Undertakings/ public sectors with contact details. The details of the Bidder/ profile should be furnished along with a copy of all related documents. This envelope should be sealed and duly super-scribed as “**Envelope No. 1 – Technical Bid**”. The full name and address of the Bidder should also be mentioned on the envelope and should be addressed to The Professor In charge, NITK, Surathkal.

### **1.2. Documents to be submitted in the technical bid:**

- a) The Bidder should possess a Licence certificate for the manufacture /supply of the item.
- b) List of Owner/partners of the firm and their contact numbers
- c) The Bidder should possess an Income tax PAN Number.
- d) The Bidder should possess GST registration and TIN.
- e) Catalogue of the Product with detailed product specifications.
- f) List Service Centres
- g) List of customers with contact details.s
- h) The average annual turnover should not be less than 30% of the estimated cost put to tender/Tender for the job work. A copy of the Balance sheet, Profit & Loss A/c., Trade or Manufacturing A/c for the last 3 years should be enclosed
- i) **Warranty Period Offered for the tendered item to be specified. If the Warranty period does not conform to the schedule of requirements given in section 3 of the document, the bid is liable to be treated as non-responsive and rejected.**
- j) **EMD in an original form valid for a minimum of six months, through a Bank Guarantee drawn on any scheduled bank in favour of “Professor In charge NITK, Surathkal”, payable at Surathkal should be submitted. EMD shall bear no interest. Any bid not accompanied with EMD is liable to be treated as non-responsive and rejected.**
- k) **The contract form given in section 5 needs to be submitted.**

**The above documents should be furnished in the technical bid envelope.**

**2. Envelope No.2 – Financial bid:** The agencies should submit their financial bid as per the format is given in Section 4 of the Notice Inviting Tender in this cover. The rate should be quoted both in words and figures. All the pages of the financial bid should be signed affixing the seal. All corrections and overwriting should be initialled. This envelope should be duly superscribed as “**Envelope No. 2 – Financial bid**”. Full name and address of the Bidder should also be mentioned on the envelope and should be addressed to Professor In charge, NITK, Surathkal.

**Both the Envelope No. 1 and 2 should be kept in another separate envelope duly superscribed with the following details.**

**(i) Tender Notification Number (ii) “Tender for the supply of.....” (iii) Not to Open before (Date and Time)**

**Mention “Kind Attention: Contact Person’s Name and Phone Number”, and submit at the address given in the Notice Inviting Tender.**

**3 The tender will be accepted only from the manufacturers or its authorised supplier.**

4. The Institute **reserves the right to visit the factory** before or after the issue of the supply order to satisfy itself regarding the quality of production. In case of any remarks /default noted, the EMD will be forfeited even if pre-qualified.
5. **The Financial Bid shall be in the format of the Price Schedule given in Section 4. The Contract form as per the format given in section 5 shall be submitted. The incomplete or conditional tender will be rejected.**
6. Details of the item to be carried out, approximate quantity and the specifications are mentioned in **“Section 3 ”** appended to this Notice Inviting Tender.
7. **The item to be used is strictly according to the specification and subject to test by the Institute/concerned authorities. It must be delivered and installed in good working condition.**
8. The Institute **reserves the right to cancel or reduce the quantity** included in the schedule of requirements at any time after acceptance of the tender with a notice. The Contractor/Supplier shall have no claim to any payment of compensation or otherwise whatsoever, on account of any profit or advantage which he might have derived from the execution of the work/supply in full but he did not derive in consequence of the foreclosure of the whole or part of the works.
9. **Performance Security of 10 % of the total contract value in terms of Bank Guarantee by scheduled banks shall be given by the successful bidder for the total period of Warranty. The validity of the Performance Security must cover the warranty period plus two months.**
10. **The release of EMD:** The EMD shall be released after receipt of performance security from the successful bidder and the EMD of the unsuccessful bidder will be returned within 45 days.
11. **The validity of bids:** The rate quoted should be valid for a minimum of 90 days. No claim for escalation of the rate will be considered after opening the Tender.
12. **Imports: In case, Goods are to be imported, the Indian agent should furnish an authorisation certificate by the principles abroad for submission of the bid in response to this Notice Inviting Tender.**
13. Clarification of Tender Document:  
A prospective bidder requiring any clarification of the Tender Document may communicate to the contact person given in this notice inviting tender. The contact person will respond to any request for clarification for the Tender Document received not later than 5 working days before the last date for the receipt of bids
14. Amendment of Tender document: At any time before the last date for receipt of bids, the Institute may for any reason, whether at its initiative or in response to a clarification requested by a prospective bidder, modify the Tender document by an amendment.
15. **Institute may at its discretion extend the last date for the receipt of bids.**
16. The bids shall be written in English language and any information printed in another language shall be accompanied by an English translation, in which case for interpretation of the bid, the English translation shall govern.
17. The Institute reserves the right to accept any bid other than the lowest or even reject all the bids. The decision of the Institute Purchase Committee is final in all matters of tender and purchase.

- 18 The bidder should give the following declaration while submitting the Tender.
- 19 Quantity variation: The quantity required in the tender will vary by 25% depending on the requirement. The NITKSH reserves the right to increase/ decrease the quantity.
- 20 The Lowest bid (L1) will be finalized based on the overall total price. So, bidders need to participate in all the items.
- 21 The vendor has to provide EMD at the rate of 5% estimate in the form of DD.
- 22 Any other details required may be obtained from the contact person given in the notice inviting tender during the office hours.

**DECLARATION**

I/we have not tampered/modified the tender forms in any manner. In case, if the same is found to be tampered/modified, I /we understand that my/our tender will be summarily rejected and full Earnest money deposit will be forfeited and I /we are/are liable to be banned from doing business with NITKSH and/or prosecuted.

**Signature of the Bidder :** \_\_\_\_\_

**Name and Designation :** \_\_\_\_\_

**Business Address :** \_\_\_\_\_  
\_\_\_\_\_

**Place :**

**Seal of the Bidder's Firm**

**Date :**

## **SECTION 2: CONDITIONS OF CONTRACT**

1. In the case of import, both CIF and/ or FOB rates should be quoted. All components of expenditure to arrive at Bangalore need to be explicitly specified.
2. The bidder shall indicate the excise duty exemption for the goods if applicable.
3. The rates should be quoted for preferably FOR destination from supply within India.
4. The rate quoted should be on a unit basis. Taxes and other charges should be quoted separately, considering exemptions if any.
5. The rate quoted should be inclusive of Testing, commissioning and Installation of equipment and Training.
6. Payment: No advance payment will be made. Payment will be made only after the supply of the item is in good and satisfactory condition and receipt of performance security by the supplier. **In the case of Imports, the payment will be made through LC / Sight Draft / After Installation, and performance security needs to be submitted at the time of LC commitment/issue of sight draft.**
7. Guarantee and Warranty period should be specified for the complete period conforming to section 3 of this tender document.
8. The period required for the supply and installation of the item should be specified conforming to section 3 of this tender document.
9. In case of dispute, the matter will be subject to Mangalore Jurisdiction only.

### SECTION 3: SCHEDULE OF REQUIREMENTS, SPECIFICATIONS AND ALLIED DETAILS

[ To be filled up by the Department / Center of NITKSH, Surathkal ]

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Item(s) Name to be Procured	: 80 Ltrs Water Dispenser ( Hot, Cold and Normal)
Type (Equipment/Software/Furniture/Others)	: Equipment
Brief Specifications of the Item(s) (Attach Additional Sheet if necessary)	: As Per Annexure 'A'
Compliance Statement of Specifications (Attach Additional Sheet if necessary)	: As Per Annexure 'B'
Quantity	: 17 no's
Any other details/requirement	: CAMC for 2 years to be quoted separately
Warranty Period (in months)	: 3 Years
Delivery Schedule expected after the release of a Purchase order (in Weeks)	: 3 weeks
Performance Security to be given by Successful Bidder after release of Purchase Order (in Rupees)	: 10% of Purchase Order



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**SECTION 4 - PRICE BID (for indigenous Supplies)  
[ To be used by the bidder for submission of the bid]**

Reference Number:

Date:

Sl. No.	Particulars	Qty	Rate	Tax	Amount
A	80 Ltrs Water Dispenser (Hot, Cold and Normal)				
B	CAMC for 4 <sup>th</sup> year				
C	CAMC for 5 <sup>th</sup> year				
D	Total (A + B + C = D)				

Place:  
Date:

Seal of the Bidder's Firm



**SECTION 5: CONTRACT FORM**

[ To be provided by the bidder on the business letterhead]

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1. (Name of the Supplier's Firm) hereby abides to deliver them by the delivery schedule mentioned in section 3 tender document for the supply of the items if the purchase order is awarded.
2. The item will be supplied conforming to the specifications stated in the tender document without any defects and deviations.
3. Warranty will be given for the period mentioned in the tender document and service will be rendered to the satisfaction of NITKSH, Surathkal during this period.

**Signature of the Bidder :** \_\_\_\_\_

**Name and Designation :** \_\_\_\_\_

**Business Address :** \_\_\_\_\_

\_\_\_\_\_

**Place :**

**Seal of the Bidder's Firm**

**Date :**

**Detailed Technical Specifications**

Sl. No.	Description	Specification
1.	Power Supply	230 V, Single Phase AC
2.	Type of Unit / Cooler	Hot water, cold water and normal water dispenser
3.	Inner Tank 2 No (Liters)	40 ltr x 2 or higher (Normal & cold water)
4.	Storage Tank (Liters)	35-40/35-40
5.	<b>Material of Cooler</b>	
	Storage tank	SS 304/SS316 or better
	Frame	SS 304 / 16 gauge or Thicker
	Body	SS 304 / 22 gauge or Thicker
	Body Top	Fully Closed
6.	Purification Time	6-8 minutes / 40 Ltrs.
7.	Micron Filter (10 Microns) (20 Inch)	2 No ( Candle, Carbon)
8.	Activated Carbon (10 Microns and it should be mentioned)	1 No (activated carbon Filter)
9.	Mineral Cartridge (10 Microns and it should be mentioned)	1 No (Sediment Filter)
10.	Micron Filter Cartridge (10 Microns and it should be mentioned)	1 No (UF Cartridges Filter)
11.	UV – Lamp with chamber	1 No
12.	Number of Faucets (1/2")	3 Numbers, one each for hot, cold and normal water.
13.	Cooler Section Power Consumption	700 W or lower
14.	Purifier Power rating	200 W or lower
15.	Heater Power rating	2000 W or lower
16.	Heater	Stainless Steel Heater Coil or better
17.	Main Cord	25-30 Amps.
18.	Cold Water Flow rate	40 Ltrs / Hr at 15 Degree Celsius.
19.	Hot water Flow rate	40 Ltrs / Hr at 60 Degree Celsius.
20.	Control System	The control system of the Water Heater, Cooler and Thermostat protected
21.	Periodic Service	Filters and all cartridges to be replaced every 4 months without any extra cost.
22.	Breakdown	Will be attended within 24 hours

**Compliance Statement of Specifications :**

**Annexure –‘B’**

<b>Sl.No.</b>	<b>Name of specification/ Part/Accessories of tender inquiry</b>	<b>Specifications of the quoted Model / Item</b>	<b>Compliance Whether YES or NO</b>	<b>Deviations if any to be indicated in unambiguous terms</b>

**(Add more rows if required)**

**Signature and Seal of the Bidder**