

No: 155/2023-24/DM

Date: 28-12-2023

### NOTICE INVITING QUOTATIONS

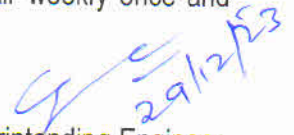
The National Institute of Technology Karnataka, Surathkal (in short - NITK, Surathkal or Institute) is an autonomous Institute of the Govt. of India [under the Ministry of Education - MoE] imparting technical and science education. The Institute intends to **“Rewinding and repairing of ceiling fans, in NITK”**. The details of work is listed in the sheet enclosed. In this connection, sealed quotations are invited by the undersigned subject to the terms and conditions enumerated here under from the manufacturers/ authorized dealers/ agencies so as to reach this office on or before **12-01-2024 at 03:30PM**. The quotations shall be opened possibly on the same day.

#### Terms and conditions:

1. The intending bidder shall quote his rates in the ‘**Quotation Format**’ enclosed here with either in his letter head or using the same format. He shall sign each page with seal of the firm. Envelop super scripted as Quotation for **“Rewinding and repairing of ceiling fans, in NITK ”** due on **12-01-2024 at 03:30PM** and addressed to as “The Superintending Engineer, NITK, Surathkal, Post Srinivasnagar, Mangaluru – 575025” be sent so as to reach this office on or before the due date mentioned.
2. The GST registration number and the PAN number of the bidder shall be mentioned in the quotation. Quotation without this information will not be accepted.
3. Quotation may be dropped in the Tender Box kept in the office or may be sent by post/ courier. It is the responsibility of the bidder to make sure that the quotation is delivered in time. The quotations received after the due date will not be entertained.
4. No advance payment will be made. The payment shall be made only after successful completion of work. No interest will be paid for delayed payments if any.
5. The rate quoted should be firm. No claim for enhancement of rate is admissible after opening of the Quotations.
6. Terms and conditions stipulated in this Notice inviting conditions are binding on the bidder.
7. The undersigned reserve the right of rejecting all the quotations without assigning any reasons thereof.

#### Scope of work:

1. The defective bearing shall be replaced with a new piece. The dismantled / replaced defective bearing should be handed over to the Institute with proper intimation.
2. For complete rewinding the burnt coil shall be stripped out properly. It should be rewinded using proper gauge copper wire. The coil after rewinding shall be varnished, dried in oven and coil shall be checked for continuity & insulation. The contractor shall use lead of proper colour for starting and running winding. The free end of leads shall be soldered properly. The rewinded fan should be checked in the presence of Engineer Incharge and should be certified by him for successful run in the logbook.
3. Agency shall make his own arrangements to take defective fans from Institute to his workshop and bring it back to the Institute after repair / rewinding. .
4. The agency shall carryout repair / rewinding work in his own workshop through trained personnel and well-equipped machinery.
5. The agency shall collect the defective fans from the Institute for the service / repair weekly once and shall repair the fans within one-week time with minimum down time.
6. The agency should maintain the quality of the sparts.
7. The agency should provide 6 months warranty for repaired fan.

  
Superintending Engineer  
NITK, Surathkal  
National Institute of Technology Karnataka  
Surathkal, P.O. Srinivasnagar- 575025

Name and Address of the Bidder:

Contact No:

GST registration number:-

PAN number:-

No:

Date:

**QUOTATION**

To

The Superintending Engineer,  
Office of the Superintending Engineer,  
N.I.T.K, Surathkal.

Sl. No	Description of the items	Quantity	Rate in Rs. (without Tax)	GST	Amount in Rs. (with Tax)
1	Rewinding of all types of Ceiling fans using necessary gauge annealed and insulated copper wire with necessary insulating separators, vibration arresting shellac etc, including clips, motor, screws, bushes, bolt and nuts if found necessary, lathe work if any found necessary, transportation charges to and from the spot to workshop. Minimum 6 months guarantee for rewinding / repairing works. (Note:- Quote rate after deducting the value of scrap winding )	200 No's			
2	Supplying and replacing set of(2no's) ball bearings of suitable size including all necessary fixing labour charges	200 No's			
<b>Total Amount</b>					

Seal and signature of the Bidder