

# NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA, SURATHKAL

## ADMINISTRATION DEPARTMENT

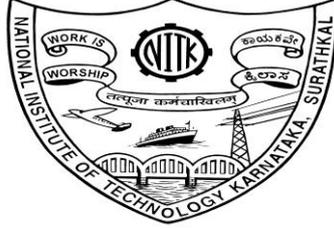
POST SRINIVASNAGAR, MANGALORE – 575 025 (D K)

Phone: (0824) 2474000.

Fax: (0824) 2474033

E- mail: [info@nitk.ac.in](mailto:info@nitk.ac.in)

Website: <http://www.nitk.ac.in>



## NOTICE INVITING QUOTATION

Notification. No: NITK/DPD/IRG/2023-24/B4

dated 15/01/2024

<b>Name of Goods</b>	Executive Chair
<b>Estimated Amount:</b>	₹ 1,77,000.00
<b>Time for Supply of item after release of Purchase order</b>	2 weeks
<b>Document Download / Sale Start Date</b>	17-01-2024 AFTER 5.00 PM
<b>Clarification Start Date</b>	18-01-2024, 6.00 PM
<b>Clarification End Date</b>	22-01-2024 BEFORE 3PM
<b>Bid Submission Start Date</b>	18-01-2024, 6.00 PM
<b>Last Date for submission of bids</b>	29-01-2024 BEFORE 3.00 PM
<b>Bid Opening Date</b>	29-01-2024, 3.30 PM
<b>Address for Submission of bids</b>	Superintendent Purchase Section NITK Surathkal, Srinivasnagar P.O. -575025. Mangalore DK Phone No.: 0824-2473014.



**NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA, SURATHKAL**

**ADMINISTRATION DEPARTMENT**

POST SRINIVASNAGAR, MANGALORE – 575 025

Phone: (0824) 2474000

Fax: (0824) 2474033

E- mail: info@nitk.ac.in

Website: http://www.nitk.ac.in

Notification. No:NITK/DPD/IRG/2023-24/B4

dated 15/01/2024

**ADMINISTRATION DEPARTMENT**

The National Institute of Technology Karnataka, Surathkal (in short – NITK, Surathkal) is an Institute Of National Importance Under Ministry of Education Govt of India, imparting Technical Education and engaged in Research Activities. It is proposed to procure the items for the departmental academic/research activities.

Sealed Quotations as per the Price Schedule given in this NIQ are invited for the following items subject to the terms and conditions, from the reputed manufacturers or its authorised dealers so as to reach on or before scheduled date and time. The quotations in the firm's Business letter head should be address to the "Director, NITK, Surathkal". The envelope shall be superscribed with the Quotation Notification Number and the Name of the Goods for which quotation is submitted.

<b>Name of Goods</b>	<b>Executive Chair</b>
<b>Estimated Amount:</b>	<b>₹ 1,77,000.00</b>
<b>Time for Supply of item after release of Purchase order</b>	<b>2 weeks</b>
<b>Document Download / Sale Start Date</b>	<b>17-01-2024 AFTER 5.00 PM</b>
<b>Clarification Start Date</b>	<b>18-01-2024, 6.00 PM</b>
<b>Clarification End Date</b>	<b>22-01-2024 BEFORE 3PM</b>
<b>Bid Submission Start Date</b>	<b>18-01-2024, 6.00 PM</b>
<b>Last Date for submission of bids</b>	<b>29-01-2024 BEFORE 3.00 PM</b>
<b>Bid Opening Date</b>	<b>29-01-2024, 3.30 PM</b>

**Sd/-  
Registrar**

Note: Institute shall not be responsible for any postal delay about non-receipt /non-delivery of the bids or due to wrong addressee.

## SECTION-1

### **Terms and Conditions**

1. The rates should be quoted for preferably FOR destination from supply within India.
2. The bidder shall indicate the excise duty exemption for the goods if applicable.
3. The rate quoted should be on unit basis. Taxes and other charges should be quoted separately, considering exemptions if any. The rate should be quoted in INR only
4. Rate quoted should be inclusive of Testing, commissioning and Installation of equipment and Training.
5. Payment: No advance payment will be made. Payment will be made only after the supply of the item in good and satisfactory condition and receipt of performance security by supplier.
6. Guarantee/Warranty period should be specified for the complete period should be specified in section 3 of this tender document.
7. Period requirement for the supply and installation of item should be specified in section 3 of this tender document.
8. In case of dispute, the matter will be subject to Mangalore Jurisdiction only.
9. **Liquidated Damages:** Timely delivery is the essence of the contract and hence if the Supplier fails to deliver Goods within the original/extended delivery period(s) specified in the contract, the Institute will be entitled to deduct/recover the Liquidated Damages for the delay, unless covered under Force Majeure conditions aforesaid, **@ 1% per week or part of the week of the delayed period** as pre-estimated damages not exceeding 5% of the contract value without any controversy/dispute of any sort whatsoever.

**SECTION-2**  
**SCHEDULE OF REQUIREMENTS, SPECIFICATIONS AND ALLIED DETAILS**  
[ To be filled up by the Department / Centre of NITK, Surathkal ]

---

Item(s) Name to be Procured	: <b>Executive Chair</b>
Brief Specifications of the Item(s) (Attach Additional Sheet if necessary)	: Annexure attached
Quantity	: 6 Nos.
Any other details / requirement	: --
Warranty Period required	: 3 Years onsite warranty
Delivery Schedule expected after placement of Purchase order	: 2 weeks

**SECTION 3**  
**PRICE SCHEDULE**

[ To be used by the bidder for submission of the quotation]

- 
- |     |  |   |
|-----|--|---|
| 1.  | Item Name  | : |
| 2.  | Specifications<br>(Conforming to Schedule of requirements<br>Enclose additional sheets if necessary)   | : |
| 3.  | Currency and Unit Price  | : |
| 4.  | Quantity   | : |
| 5.  | Item Cost (Sl No. 3 * Sl. No. 4 )  | : |
| 6.  | Taxes and Other Charges<br>(i) Specify the type of taxes and duties<br>in percentages and also in figures.<br>(ii) Specify Other Charges in figures. | : |
| 7.  | <b>Warranty Period</b><br><b>(Conforming to the Schedule of requirements)</b>  | : |
| 8.  | Delivery Schedule<br>(Conforming to the Schedule of requirements)  | : |
| 9.  | Name and address of the Firm for<br>placing purchase order   | : |
| 10. | Name and address of Indian authorized<br>agent ( in case of imports only)  | : |

**Signature of the Bidder:** \_\_\_\_\_

**Name and Designation:** \_\_\_\_\_

**Business Address** : \_\_\_\_\_

**Place:**  
**Date:**

**Seal of the Bidder's Firm**

**SECTION 4**  
**CONTRACT FORM**

[ To be provided by the bidder in the business letter head]

---

1. (Name of the Supplier's Firm) hereby abide by the delivery schedule mentioned in this document for supply of the items if the purchase order is awarded.
2. The item will be supplied conforming to the specifications stated in this document without any defect and deviations.
3. Warranty will be given for the period mentioned in this document and service will be rendered to the satisfaction of NITK, Surathkal during this period.

**Signature of the Bidder:** \_\_\_\_\_

**Name** : \_\_\_\_\_

**Business Address** : \_\_\_\_\_

\_\_\_\_\_

**Place :**

**Seal of the Bidder's Firm**

**Date :**

**Item name: Executive Chair (High back office chair with head rest and lumbar pad)**

Specification: Total Height adjustable 114 to 125 range, better range is preferred, Space occupied to within 77 X 77 cm (all five wheel supports legs) , Primary material preferred: Nylon. Upholstery material - Fabric, Weight within 20 kg, Head rest . High Back adjustment: Chair to have active Bio synchro for tilt tension adjusting based on user body weight with no reverse push, with Self-Calibrating Lumbar Depth, lumbar depth pad should automatically adjust the lumbar depth, Back rest to support entire back when leaning back and in sitting up straight. Arm support: for optimum arm support all body movements - Height, Depth and Swivel adjustability. Product to have Green Pro. Green Guard and Indoor air advantage certificate. With three-year onsite warranty.

Representative diagram for illustration purpose only

