

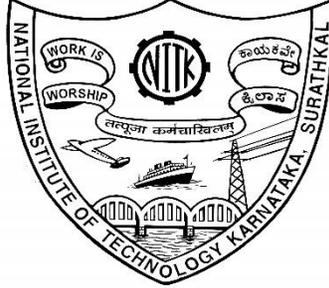
**NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA, SURATHKAL****DEPARTMENT OF PHYSICAL EDUCATION & SPORTS**

POST SRINIVASNAGAR, MANGALORE – 575 025 (D K)

Phone: (0824) 2474080.

E- mail: nitkdpes@gmail.com

Fax: (0824) 2474033

Website: <http://www.nitk.ac.in>**ANNUAL RATE CONTRACT**

Tender Notification. No. 280/NITK/DPES/WTC/ARC/2019 –2020

Dated : 06-11-2019

<b>Name of Goods for ARC</b>	: Water Treatment Chemical
Estimated amount put to Tender	: Rs.7,50,000-00
E M D Amount	: Rs.15,000-00
Contract Period	: One Year,
Last Date for submission of tender	: 27-11-2019
Address for Submission of Tender	: The Dean Students Welfare NITK Surathkal, P.O. Srinivasnagar – 575 025 <b>MANGALORE.</b>
Telephone	: 0824 2474000 Extn
E-mail	: nitkdpes@gmail.com
Date of opening of technical bid	: 27-11-2019 at 3.30 PM (if possible)



**NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA, SURATHKAL**

**DEPARTMENT OF PHYSICAL EDUCATION & SPORTS**  
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Website: http://www.nitk.ac.in

ARC Notificatin.No : 280/NITK/DPES/WTC/ARC/2019-20

Date: 06<sup>th</sup> November 2019.

**NOTICE INVITING ANNUAL RATE OF CONTRACT (ARC)**

The National Institute of Technology Karnataka, Surathkal (in short – NITK, Surathkal) is an autonomous body under Ministry of HRD Govt of India , a Deemed University , imparting Technical Education and engaged in Research Activities. It is proposed to procure the items for the departmental academic/research activities.

Sealed ARC are invited for the following items in **two cover system** (i.e., Technical bid and financial bid) subject to the following terms and conditions, from the reputed manufacturers or its authorised dealers so as to reach this office on or before scheduled date and time. The tender (Technical bid) will be opened on the same day if possible in the presence of bidders or their authorized agents who may choose to be present. The financial bid of only such bidders whose technical bid is accepted shall be opened on the same day or later pre-informed date.

1. **Name of Item** : Water Treatment Chemical
  2. **Estimated Cost** : **Rs.7,50,000-00 (Rupees Seven Lakhs Fifty Thousands only)**
  3. **E M D** : **Rs.15,000-00 (Rupees Fifteen thousand only )**
  4. **Period of contract** : **One Year**
  5. **Time for completion of Supply after Placing Purchase Order** : **Within 3 days**
  6. **Last date & time for submission of Tender** : **27-11-2019 before 03:00 PM**
  7. **Tender to be submitted at the following address** : **The Dean Students Welfare  
National Institute of Technology Karanataka- Surathkal,  
P.O. Srinivasnagar, Mangalore – 575025.**
- Telephone : 0824 2474080  
E-mail : [nitkdpes@gmail.com](mailto:nitkdpes@gmail.com)
8. **Place, Date and Time of opening of technical bid:**  
**Date : 27-11-2019 Time : 3-30pm, VENUE: Office of the Dean Students Welfare**

**Sd/-  
Dean Students Welfare**

## SECTION 1 : INSTRUCTION TO BIDDER (ITB)

### 1. The bid should be submitted in two cover system-Technical Bid and Financial Bid:

**1.1 Envelope No.1 – Technical Bid:** The agencies should give details of their technical soundness and provide list of customers of previous supply of similar items to Universities, Institutes or Government Departments/ Undertakings/ public sectors with contact details. The details of the agency/ profile should be furnished along with the copy of all related documents. This envelope should be sealed and duly superscribed as “**Envelope No. 1 – Technical Bid**”. Full name and address of the agency should also be mentioned on envelope and should be addressed to The Director, NITK, Surathkal.

#### 1.2. Documents to be submitted in the technical bid :

- a) The agency should possess Licence certificate for manufacture /supply of the item.
- b) List of Owner/partners of the firm and their contact numbers
- c) The agency should possess Income tax PAN number.
- d) The agency should possess GST registration and TIN number.
- e) Catalogue of the Product with detailed product specifications.
- f) List of customers with contact details.
- g) The average annual turnover should not be less than 30% of the estimated cost put to tender/quotation for the job work. The copy of the Balance sheet, Profit & Loss A/c., Trade or Manufacturing A/c for the last 3 years should be enclosed
- h) **EMD in original form valid for minimum 12 months, through Bank Guarantee only drawn on any scheduled bank in favour of “Director NITK, Surathkal”, payable at Surathkal should be submitted. EMD shall bear no interest. Any bid not accompanying with EMD is liable to be treated as non-responsive and rejected.**
- i) **Contract form given in section 5 need to be submitted.**

**The above documents should be furnished in the technical bid envelope.**

**2. Envelope No.2 – Financial bid:** The agencies should submit their financial bid as per the format given in Section 4 of the Notice Inviting ARC in this cover. The rate should be quoted both in words and figures. All the pages of the financial bid should be signed affixing the seal. All corrections and overwriting should be initialled. This envelope should be duly superscribed as “**Envelope No. 2 – Financial bid**”. Full name and address of the agency should also be mentioned on the envelope and should be addressed to The Director, NITK, Surathkal.

**Both the Envelope No. 1 and 2 should be kept in another separate envelope duly superscribed with the following details.**

**(i) ARC Notification Number (ii) " ARC for the supply of.....", (iii) Not to Open before (Date and Time)**

**Mention “Kind Attention : Contact Person’s Name and Phone Number ” , and submit at the address given in the Notice Inviting Tender.**

3 The ARC will be acceptable only from the **manufacturers or its authorised supplier.**

4. The Institute **reserves the right to visit to the factory** before or after issue of supply order to satisfy itself regarding quality of production. In case of any remarks /default noted, the EMD will be forfeited even if pre-qualified.
5. **The Financial bid shall be in the format of Price Schedule given in Section 4. The Contract form as per format given in section 5 shall be submitted. Incomplete or conditional tender will be rejected.**
6. Details of item to be carried out, approximate quantity and the specifications are mentioned in “**Section 3**” appended to this Notice Inviting ARC.
7. **The item to be used is strictly according to the specification and subject to test by the institute/concerned authorities. It must be delivered in good condition.**
8. The Institute **reserves the right to cancel or reduce the quantity** included in the schedule of requirements at any time after acceptance of the tender with a notice. The Contractor/Supplier shall have no claim to any payment of compensation or otherwise whatsoever, on account of any profit or advantage which he might have derived from the execution of the work/supply in full but he did not derive in consequence of the foreclosure of the whole or part of the works.
9. **Release of EMD :** The EMD shall be released after successful completion of contract from successful bidder.
10. **Validity of bids:** The rate quoted should be valid for a minimum of one year.  
No claim for escalation of rate will be considered after opening the Tender.
11. Clarification of Tender Document:  
A prospective bidder requiring any clarification of the Tender Document may communicate to the contact person given in this notice inviting tender. The contact person will respond to any request for clarification for the Tender Document received not later than 5 working days prior to the last date for the receipt of bids
12. Amendment of Tender document: At any time prior to the last date for receipt of bids, Institute may for any reason, whether at its own initiative or in response to a clarification requested by prospective bidder, modify the Tender document by an amendment.
13. **Institute may at its own discretion extend the last date for the receipt of bids.**
14. The bids shall be written in English language and any information printed in other language shall be accompanied by an English translation, in which case for the purpose of interpretation of the bid , the English translation shall govern.
15. The Institute reserves the right of accepting any bid other than the lowest or even rejecting all the bids. The decision of the Institute Purchase Committee is final in all matters of tender and purchase.
16. The bidder should give the following declaration while submitting the Tender.

## DECLARATION

I/we have not tampered/modified the ARC forms in any manner. In case , if the same is found to be tampered/modified, I /we understand that my/our tender will be summarily rejected and full Earnest money deposit will be forfeited and I /we am/are liable to be banned from doing business with NITK, Surathkal and / or prosecuted.

**Signature of the Bidder :** \_\_\_\_\_

**Name and Designation :** \_\_\_\_\_

**Business Address :** \_\_\_\_\_  
\_\_\_\_\_

**Place :**

**Seal of the Bidder's Firm**

**Date :**

1. Any other details required may be obtained from the contact person given in the notice inviting tender during the office hours.

## **SECTION 2 : CONDITIONS OF CONTRACT.**

1. The rates should be quoted for preferably FOR destination from supply within India.
2. In case of import both CIF and/ or FOB rate should be quoted . All components of expenditure to arrive at Mangalore need to be explicitly specified.
- 3 The institute is eligible for customs duty exemption.
4. The rate quoted should be on unit basis. Taxes and other charges should be quoted separately, considering exemptions if any.
5. Rate quoted should be inclusive of Testing.
6. Payment: No advance payment will be made. Payment will be made only after the supply of that consignment of WTC in good and satisfactory condition and submitting the Bill.
7. Period requirement for the supply of WTC should be specified conforming to the section 3 of this tender document.
8. In case of dispute, the matter will be subject to Mangalore Jurisdiction only.

### **SECTION 3 : SCHEDULE OF REQUIREMENTS, SPECIFICATIONS AND ALLIED DETAILS**

Item(s) Name to be Procured	: Water treatment Chemical
Type (Equipment / Chemical / Others)	: Chemical
Brief Specifications of the Item(s)	: Sodium Hypo Chlorite, or its equivalent With minimum of 9% chlorine content 1.098 Specific gravity
Quantity	: 64000Liters
Any other details / requirement	: Supply should be in consignment as per requirement of Swimming pool for 10 to 15 days
Warranty Period required	: Nil
Delivery Schedule expected after release of Purchase order	: Within 3 days of placing telephonic order for quantity of that particular consignment
EMD (in Rupees)	: Rs. 15,000 /-
Performance Security to be given by Successful Bidder after release of Purchase Order	: Test report of chlorine content and Specific gravity

## SECTION 4 : PRICE SCHEDULE

[ To be used by the bidder for submission of the bid ]

- 
- |     |  |              |
|-----|--|--------------|
| 1.  | Item Name  | :            |
| 2.  | Specifications<br>(Conforming to Section 3 of<br>Tender document- Enclose additional<br>sheets if necessary)   | :            |
| 3.  | Currency and Unit Price  | :            |
| 4.  | Quantity   | :            |
| 5.  | Item Cost (Sl No. 3 * Sl. No. 4)   | :            |
| 6.  | Taxes and Other Charges<br>(i) Specify the type of taxes and duties<br>in percentages and also in figures.<br>(ii) Specify Other Charges in figures. | :            |
| 7.  | <b>Warranty Period</b>   | <b>: Nil</b> |
| 8.  | Delivery Schedule  | :            |
|     | (Conforming to the Section 3 of<br>Tender document   |              |
| 9.  | Name and address of the Firm for<br>placing purchase order   | :            |
| 10. | Name and address of Indian authorized<br>agent ( in case of imports only)  | :            |

**Signature of the Bidder :** \_\_\_\_\_

**Name and Designation :** \_\_\_\_\_

**Business Address :** \_\_\_\_\_

\_\_\_\_\_

**Place :**

**Date :**

**Seal of the Bidder's Firm**

**SECTION 5 : CONTRACT FORM**

[ To be provided by the bidder in the business letter head]

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1. (Name of the Supplier's Firm) hereby abide to deliver the by the delivery schedule mentioned in the section 3 tender document for supply of the items if the purchase order is awarded.
2. The item will be supplied conforming to the specifications stated in the tender document without any defect and deviations.
3. Warranty will be given for the period mentioned in the tender document and service will be rendered to the satisfaction of NITK, Surathkal during this period.

**Signature of the Bidder :** \_\_\_\_\_

**Name and Designation :** \_\_\_\_\_

**Business Address :** \_\_\_\_\_  
\_\_\_\_\_

**Place :**

**Seal of the Bidder's Firm**

**Date :**